



# St. Alban's Episcopal Church

Davidson, NC

## MINUTES OF THE VESTRY MEETING ON AUGUST 19, 2024

### ATTENDANCE

<i>Vestry Members in Attendance</i>	<i>Also in Attendance</i>
Connor Fulton	<i>Clergy</i>
Matthew Goodson	Rev. Kevin Lloyd
Martha Hartle	<i>Assoc. Rector @ Davidson</i>
Sarah Hicks	<i>College Episcopal Campus</i>
James Kennedy	<i>Minister</i>
Allison Kratt	Rev. Carmen Germino
Mike McDonnell	<i>Rector</i>
Cheryl Nealy	<i>Unable to Attend</i>
Dave Pylipow, Senior Warden	Annamarie Klemm
Mike Sass, Junior Warden	
Joseph Torok, Clerk	
Leslie Urban, Treasurer	

### CALL TO ORDER

Rev. Germino called the meeting to order. A quorum was present.

### PRAYER/REFLECTION

Rev. Germino began the in-person meeting with evening prayer.

Allison Kratt read the goals of the Vestry:



As the vestry of St. Alban's, we...

- ...pray for each other and our church
- ...participate fully in vestry meetings and support vestry decisions
- ...are visibly present in the life of the parish
- ...commit to being a learning community
- ...welcome a variety of opinions
- ...notice and share the joy of this community
- ...are open to change and the work of the Holy Spirit
- ...do business to further our purpose (mission and ministry)
- ...are in an ongoing state of discernment
- ...take faithful risks when appropriate
- ...collaborate to avoid ministry silos and empower the various ministries we support
- ...communicate thoroughly
- ...support our church staff and clergy
- ...gather informally to strengthen our relationships

As we do these, we will serve as role models of faith and service.

### INFORMATION

- + October 5 – Oktoberfest
- + October 6 – Blessing of the Animals
- + November 3 – Stewardship Campaign
- + November 10 – Bishop's Visit
- + November 16 – Parish Hall Gala
- + December 9 – Parish Hall Meeting



## DISCUSSION

### MINUTES

+ The minutes of the May 13, 2024 and June 11, 2024 meeting of the vestry were submitted for review and were approved by unanimous consent.

### TREASURER'S REPORT

+ There are no concerns with finances at this time and the parish remains well-positioned with regard to parish hall and operational expenses. At this point we are running a mild surplus. The audit is consistent with our last three audits. No concerns were cited regarding our financial processes, proper controls are in place, and a copy will be sent to the Diocese. The deadline to submit finances is September 1, 2024. An electronic vote is expected to be sent to the vestry.

### PARISH HALL REPORT

+ By August 31, 2024 we expect the contractor to remove construction fence and dumpster, clean the parking lot, and allow people to enter the parking lot through the normal first floor entrance.

+ The ribbon cutting and prayer service may be scheduled for September 15, 2024 or later.

+ Tile has been installed. Kitchen equipment is being delivered and installed. The curtain wall with yellow tint will be delivered soon.

+ A certificate of occupancy or temporary certificate of occupancy (TCO) will allow St. Alban's to put belongings into the hall. The committee hopes for the certificate to be issued the week of August 26, with a goal to get furniture into the building. An objective is to not disrupt the preschool activities.

### 2024 PRIORITIES UPDATES

#### Parish Hall Usage Committee

+ The Parish Hall Usage Committee has had four meetings and scheduled one to be held September 17, 2024. A usage policy will be implemented.

+ Pam Sass has agreed to volunteer supporting with execution. Initially, the usage will focus on St. Alban's immediate parish needs. Pam will work with Jessica Ewell to set priorities for the calendar



year services internally. The Ministry of Fun, Episcopal Student Fellowship at Davidson College, youth group, and others will be ensured to reserve for activities.

✦ The parish hall's state-of-the-art audiovisual system and new kitchen need to be managed and responsibly run.

✦ An additional effort will be made for outreach to those who may not have contributed to the parish hall, taking care to separate the parish hall fundraising from the annual stewardship campaign. Pledges go through the next May. St. Alban's honors the three year commitment for pledges but if people would prefer to contribute in advance they will be welcomed.

#### Increasing Volunteers by Interest and Talent

✦ "All Things St. Alban's" is a planned Ministry Fair to be held in the Parish Hall with activities for all ages. There will be an opportunity for in-reach and outreach and include community partners.

✦ The fair will be held a Sunday, October 27, 2024 between the two services. This is later in the year than usual due to the desire to have it in the parish hall and other practicality reasons.

✦ The fair will be adjacent to the November kickoff of the annual giving campaign. This will present an opportunity to tie together time, talent, and treasure pledges.

#### Mission Statement

✦ An open group discussion was held to invite thoughts regarding what should be included in an updated Mission Statement, with ideas shared on a whiteboard for discussion. Incorporation of the thoughts will be discussed at a future meeting.

### PARISH DIRECTORY EFFORTS

✦ Connor Fulton has been researching options to update our Parish Directory. One option is to use a professional studio which would be at either a low cost or no cost to the church. Photography studios may arrange for parishioners to get their professional portraits, receive a directory free, and get one 8 x 10-inch portrait. This approach acknowledges that with an electronic version, some parishioners may still want a physical copy. A second option is an online directory that allows us to self-publish. This would involve a cost to the church, binding templates into a PDF and printing via a publisher. It supports the ability to make changes to addresses. Updates are administered by a few individuals. Under 64 pages would be near approximately five dollars each. New members can be published in an addendum or or an annual directory based on the database. A private host with an application would allow the ability to shut off the application to individuals. Third, a church



management software allows us to use the directory for scheduling and calendaring. It may be extended to check children in for preschool and sending messages. Staff capacity will be a consideration in selection. Information security is an additional determinant.

### CLERGY UPDATES

#### Updates from Rev. Germino

✦ In 2024, Derek Riccelli visited the vestry. The parish Discernment Committee approved Derek's efforts to proceed. The Diocese accepted him into its formal discernment process as a postulant. Derek attends seminary but is formally in the process at the diocesan level. Alongside that comes sponsoring parish financial support. We anticipate budgeting in 2025 and beyond and propose to offer some support in this fiscal year. Derek is interning at St. Peter's Episcopal Church in Charlotte. There is \$500 support available in the Seminarian Support line item already. An additional \$500 support for a total of \$1000 available for 2024 is requested.

Motion #1  
by Rev. Carmen Germino

The vestry approves additional seminarian support of \$500.

Seconded  
by James Kennedy

Motion #1: Unanimously passed.

✦ Rev. Germino will host a presentation on her sabbatical on October 20, 2024 in the parish hall between services.

✦ Rev. Germino expressed thanks, primarily to Rev. Lloyd, staff, and the vestry for making the sabbatical opportunity happen and keeping the parish healthy and vibrant in absence.

#### Updates from Rev. Lloyd

✦ Fall planning is underway and going well. A Zoom meeting with Episcopal Student Fellowship (ESF) leaders at Davidson College was held the week before last, and students arrive on-campus at the end of this week. Classes start Monday. September 1, 2024 is the first official gathering. A retreat is being planned for October 18-20, 2024 at Lake Logan. The Tisay pilgrimage will happen this academic year and planning is underway. Fundraising will be performed because of added expenses, and Rev. Lloyd will talk about a modest fundraising effort.



- + Ben Hayden is now in New Haven, Connecticut starting his time at Yale Divinity School and is in the early stages of entering the discernment process.
- + Liam Barr, who St. Alban's has supported through seminary, is running in his new role with Latinx ministries in the diocese as well as at a congregation in Henderson, NC. He is busy, excited, and loving it, and expressed gratitude to St. Alban's for attendance at his ordination service in Charlotte.
- + The Youth Confirmation class starts the first week of October. Newsletters will show a six week class culminating in the Bishop's visit.

#### WARDEN UPDATES

##### Dave Pylipow, Senior Warden

- + The Finance Committee will be discussing increasing air-conditioning problems. All units are past their expected life. The compressor replacement for the front meeting room and narthex costed approximately \$8000. In the next one to five years, St. Alban's will need to replace all units. The cost is expected to be approximately \$190,000. Reserves may pay for approximately one to two units, but replacement of five to six will deeply impact reserves. The nave has the largest units, running at sixty to seventy percent efficiency. A multiple unit discount may be achievable, but the timing and funding of replacement will be analyzed and discussed

#### LIAISON UPDATES

- + There are no significant liaison updates.



CLOSING

Rev. Germino closed the meeting with Evening Prayer.

The next regularly scheduled meeting is tentatively scheduled for Monday, September 9, 2024 at 7:00 P.M.

Respectfully submitted,

Joseph Torok  
Clerk of the Vestry