



St. Alban's Episcopal Church

Davidson, NC

MINUTES OF THE VESTRY MEETING ON SEPTEMBER 9, 2024

ATTENDANCE

<i>Vestry Members in Attendance</i>	<i>Also in Attendance</i>
Connor Fulton	<i>Clergy</i>
Matthew Goodson	Rev. Carmen Germino
Martha Hartle	Rector
Sarah Hicks	Rev. Kevin Lloyd
Annamarie Klemm	Assoc. Rector & Davidson
Cheryl Nealy	College Episcopal Campus
Mike Sass, Junior Warden	Minister
Joseph Torok, Clerk	<i>Unable to Attend</i>
Leslie Urban, Treasurer	James Kennedy
	Allison Kratt
	Mike McDonnell
	Dave Pylipow, Senior Warden

CALL TO ORDER

Rev. Germino called the meeting to order. A quorum was present.

PRAYER/REFLECTION

Rev. Germino began the in-person meeting with Evening Prayer II. Rev. Lloyd read from scripture.

Cheryl Nealy read the goals of the Vestry:

As the vestry of St. Alban's, we...



...pray for each other and our church
...participate fully in vestry meetings and support vestry decisions
...are visibly present in the life of the parish
...commit to being a learning community
...welcome a variety of opinions
...notice and share the joy of this community
...are open to change and the work of the Holy Spirit
...do business to further our purpose (mission and ministry)
...are in an ongoing state of discernment
...take faithful risks when appropriate
...collaborate to avoid ministry silos and empower the various ministries we support
...communicate thoroughly
...support our church staff and clergy
...gather informally to strengthen our relationships

As we do these, we will serve as role models of faith and service.

INFORMATION

- + September 29, 2024 – Parish Hall Ribbon Cutting
- + October 5, 2024 - Oktoberfest
- + October 6, 2024 – Blessing of the Animals
- + October 27, 2024 – All Things St. Alban's
- + November 3-24, 2024 – Stewardship Campaign
- + November 10, 2024 – Bishop's Visit
- + November 16, 2024 – Parish Hall Ball
- + January 26, 2024 – Annual Parish Meeting

DISCUSSION



MINUTES

The minutes of the August 19, 2024 meeting of the vestry were submitted for review and were approved, by unanimous consent.

TREASURER'S REPORT

+ Leslie Urban noted that the church is on-schedule with expenses and is currently seeing an increase in monthly expenses, but there are no concerns regarding meeting the budget by year-end.

REVIEW AND APPROVAL OF AUDIT REPORT

+ In addition, the church is in review and approval process for the Audit Report. In August, the good news regarding approval was communicated from Leslie Urban to Dave Pylipow and the vestry is requested to approve the Audit Report.

Motion #1
by Mike Sass

The vestry approves the Audit Report.

Seconded
by Martha Hartle

Motion #1: Unanimously approved.

PARISH HALL REPORT

+ The Ribbon Cutting Ceremony and Dedication Liturgy is scheduled to immediately follow the 10:30 AM service on October 29, 2024.

+ The architect, Mike Sass, and the job superintendent will continue working on the punch list tasks.

+ Final approvals, including the final electrical review, plumbing, mechanical systems, Fire Marshall, and building inspector, will occur individually beginning Friday. As substantial completion approaches, a memorandum of compliance is sent to the Town of Davidson, insurance is expected to



switch to St. Alban's from the builder, and funds retained by builder. Window treatments and industrial kitchen details will be finalized. Cleaners, painters, and drywall installers recently completed work. The near-term goal is a Certificate of Occupancy or Temporary Occupancy permit. Training of staff and certain parishioners will commence in a week or so. The audio-visual equipment will be installed following issuance of the Certificate of Occupancy. This is expected to be complete by approximately September 23-25.

2024 PRIORITIES UPDATES

- + The Parish Hall Usage Committee implementation is a priority. A usage form is being provided to apply for usage of the space. Jessica Ewell has implemented a calendar for all events to be held in the parish hall.
- + Increasing volunteers is a priority. The Outreach Committee has been planning the All Things St. Alban's ministry fair. Rev. Lloyd updated the Ministry Guide to include ministry categories rather than an alphabetical list. The All Things St. Alban's event will be an excellent opportunity for anyone to plug-into the ministry to which they are called.
- + The timing of All Things St. Alban's and the Stewardship Campaign blends efforts around service and giving, and members are invited to pledge to a particular ministry.
- + A Revised Mission Statement is a priority driven by Rev. Germino with consult of Matthew Goodson, Sarah Hicks, and Allison Kratt.

PARISH DIRECTORY

- + Connor Fulton is exploring the Realm application, which would not cost much but would facilitate event sign-up, payment options, and more. Connor notes a directory can also be printed. Erin Garrett notes that other churches use it and we will be able to learn from their roll-out processes.

CLERGY UPDATES

Updates from Rev. Germino

- + Rev. Germino has discussed the Nominating Committee, as Mike Sass, Cheryl Nealy, Joseph Torok, and Allison Kratt have expiring terms and Leslie Urban will only serve in a Treasurer capacity.



+ Episcopal 101's first session was held this prior Sunday and included a nice group, some of whom have already been confirmed and are attending to learn more and engage. The sessions are being offered Sunday mornings because they are easier to attend.

Updates from Rev. Lloyd

+ This new academic year, the Episcopal Student Fellowship (ESF) at Davidson College has had two Sunday gatherings which were well-attended. Six first-year students came both times. Sunday Eucharist involves brief conversation about the readings. Meals continue to be provided by parish contributors and appreciated by students, and sign-up slots for providing meals are full. Rev. Lloyd is working on plans to have a Fall Retreat at Lake Logan Conference Center on October 18-20, 2024. The first meeting for the Tisay Spring Break trip is scheduled in the Fall for the March trip. This Sunday, September 15, 2024 will be ESF at St. Alban's Sunday, where Holy Eucharist is held at church instead of on-campus. Youth Confirmation is scheduled for the first week of October. There are not many rising 9th graders currently, and the schedule may change.

WARDEN UPDATES

Dave Pylipow, Senior Warden

+ Via Mike Sass, Dave noted that preschool preparations are underway. Nadia connected with Connor Fulton to prepare facilities. Dave notes that capital needs to be monitored and gave thanks to Connor for efforts to prepare the facility.

Mike Sass, Junior Warden

+ No additional updates.

LIAISON UPDATES

+ Cheryl Nealy, Preschool Liaison: The Preschool has 10 in the 2 year-olds. The 3-day Three's has 9 of 12 filled. The 5-day Threes has 10 of 12. The 4 and 5-day Four year olds has 14 of 14 filled. The five day group has more interest from families moving from four to five days. Cheryl Nealy will attend the next board meeting Wednesday at 6:30 PM.

+ Martha Hartle, Outreach Liaison: A business meeting scheduled tomorrow night is focused on a budget proposal. Two meetings were held on All Things St. Alban's which will include children's opportunities. A potential revived ministry is the Augustine Literacy Project.



- + Matthew Goodson, Children and Youth Ministry Liaison: Sunday School kickoff rally was held and celebrated new teachers. Classes went well. Ann Todd is appreciated and the Youth Group had an ice cream social.
- + James Kennedy, St. Alban's Anti-Racism Team Liaison (StAART): Cynthia Clemons, Chair, will join our October vestry meeting. Marcus and Kathy Miler may accompany her. November 0, 2024 will be a joint lunch with the vestry, StAART, and the Bishop.
- + Allison Kratt, Stewardship Liaison: Via Rev. Germino, Allison noted Gordon and George Gacobs are officers and Denice and Alf Badgett are chairs. James Kennedy and Rhett Mabry are fundraising. Allison is thoughtful, creative, and committed to these efforts, but is rolling off the committee. Efforts focus on Four Sundays in November ending Gratitude Sunday before Thanksgiving.
- + Connor Fulton, Finance Committee Liaison: Connor Fulton, Finance Committee Liaison: The Finance Committee met and discussed HVAC systems. They have discussed purposeful allocation for this costly replacement, in a staggered manner. Parish Hall pledges are between \$1.6 and \$1.7 million, and they currently estimate that \$15,000 won't be collected. The vestry previously approved using up to \$550,000 in cash reserves. The plan is to assume a mortgage of approximately \$200,000 and still have 4 months of cash reserves on hand.
- + Oktoberfest will have the same great food this year and two new bands. The preschool was more involved last year and want to see if they can be more involved. The raffle benefitting the preschool was successful and will be repeated. Volunteer parents are appreciated for possible activities, such as painting pumpkins. It will be discussed further at the next Ministry of Fun meeting.
- + The Ministry of Fun has new leadership co-chairs including Diane Hamilton and Joe Konen. A caterer is in place for the November 16 parish hall ball, as well as musicians. Cheryl Nealy is facilitating flowers for the tables to make it a truly special event.

CLOSING

Rev. Lloyd and Rev. Germino closed the meeting with Evening Prayer.

The next regularly scheduled meeting is tentatively scheduled for Monday, October 14, 2024 at 7:00 P.M.

Respectfully submitted,



Joseph Torok
Clerk of the Vestry